



Name \_\_\_\_\_

Last Four Digits SS# \*\*\* - \*\* - \_\_\_\_\_

**BUSINESS EQUIPMENT PURCHASED DURING THE YEAR:**

| Date Purchased (mm/dd/yyyy) | Description | Cost |
|-----------------------------|-------------|------|
|                             |             |      |
|                             |             |      |
|                             |             |      |
|                             |             |      |
|                             |             |      |
|                             |             |      |
|                             |             |      |
|                             |             |      |
|                             |             |      |

total

**CHECK LIST:**

- Make sure all names are exactly as they appear on the Social Security cards.
- Subtotal all your receipts and write the totals in the appropriate categories.
- Bring all W-2s and 1099s with you.
- If you sold any stocks, bring in all information, including date and price of purchase and sale.
- Make sure Social Security numbers are included for all children (dependents).
- Fill out the following:

Address: \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Phone: home \_\_\_\_\_ work \_\_\_\_\_ cell \_\_\_\_\_

email: \_\_\_\_\_

If you prefer, email directly to [hnr@hnrclark.com](mailto:hnr@hnrclark.com) or fax to: 818.848.5832

# H.N.R. CLARK

*get Acrobat Reader*

4444 Riverside Drive Ste 304 | Burbank, CA 91505 | tel 818.848.5858 | fax 818.848.5832 | [hnrclark.com](http://hnrclark.com)

**FOR OFFICE USE ONLY:**

|                            |                              |
|----------------------------|------------------------------|
| ESTIMATED FED REFUND _____ | ESTIMATED STATE REFUND _____ |
|----------------------------|------------------------------|